

MAY 5, 2017
1:00 p.m.
City of Turlock Yosemite Room
156 S. Broadway, Turlock, California

MINUTES
Special Meeting
Turlock City Council

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1. A. **CALL TO ORDER** - Mayor Soiseth called the meeting to order at 1:00 p.m.
PRESENT: Councilmembers Gil Esquer, Bill DeHart, Amy Bublak, and Mayor Gary Soiseth.
ABSENT: Councilmember Matthew Jacob

B. **SALUTE TO THE FLAG**

2. **PUBLIC PARTICIPATION:**

Milt Trieweiler presented information about United States recessions.

3. **DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS:** None

4. **CLOSED SESSION:**

City Attorney Phaedra A. Norton introduced the Closed Session Item.

Motion by Councilmember DeHart, seconded by Councilmember Bublak, to adjourn the open session of the Special Meeting to Closed Session at 1:04 p.m. Motion carried unanimously.

- A. Conference with Legal Counsel – Existing Litigation, Cal. Gov't Code §54956.9(d)(1)
"For purposes of this section, litigation shall be considered pending when any of the following circumstances exist... Litigation, to which the local agency is a party, has been initiated formally."
Name of Case: MCI Engineering, Inc., a California corporation v. City of Turlock, a Public Entity and Does 1 to 50, inclusive, Stanislaus County Superior Court Case No. 2018743

Action: No reportable action.

Mayor Soiseth reconvened the open session of the Special Meeting at 1:28 p.m.

5. **SCHEDULED MATTERS:**

- A. City Manager Gary R. Hampton presented the staff report on the request to approve the recruitment and selection process for the appointment of the new City Manager AND appoint a Chair and Panel Members for the Council Appointed Panel and Business Panel, as identified in the report, to assist with the selection process of the new City Manager.

Council discussed this item.

Mayor Soiseth opened public participation. No one spoke. Mayor Soiseth closed public participation.

Action: Motion by Councilmember DeHart, seconded by Councilmember Esquer, Approving the recruitment and selection process for the appointment of the new City Manager. Motion carried 4/1 by the following vote:

Councilmember Esquer	Councilmember DeHart	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Absent	Yes

Motion by Councilmember DeHart, seconded by Councilmember Esquer, Appointing a Chair and Panel Members for the Council Appointed Panel and Business Panel, as identified in the report, to assist with the selection process of the new City Manager. Motion carried 4/1 by the following vote:

Councilmember Esquer	Councilmember DeHart	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Absent	Yes

6. BUDGET WORKSHOP:

Council will review and discuss budgetary information as it relates to the proposed Fiscal Year 2017/18 and Fiscal Year 2018/19 General Fund Budgets. The workshop will focus on the General Fund Reserve Balance, General Fund Forecasted Revenues, Forecasted Expenditures within each of the General Fund Supported Departmental Operational Budgets, Augmentation Requests for Fiscal Year 2017/18 and Fiscal Year 2018/19, and any other matters that may fall within the City's budgetary scope.

- A. General Fund Reserve Balance Update
- B. Fiscal Year 2017/18 and Fiscal Year 2018/19 Forecasted Revenue
- C. Fiscal Year 2017/18 and Fiscal Year 2018/19 Forecasted Departmental Operational Budgets (General Fund)
- D. Review of Departmental Augmentation Requests for Fiscal Year 2017/18 and Fiscal Year 2018/19
- E. Review General Fund Reserve

City Manager Gary R. Hampton provided information regarding the previously adopted policy to review and approve a two-year budget process, presented an outline of the workshop including review of the Fiscal Year 2016/17 Budget, General Fund Reserve, cautionary notes, proposed Fiscal Year 2017/18 and Fiscal Year 2018/19 Budgets, and augmentation requests from staff, acknowledged the efforts of Julie Burke and Marie Lorenzi for their assistance with preparation of the budget, and anticipates presenting the proposed budget to Council for adoption at the first meeting in June 2017.

Senior Accountant Marie Lorenzi presented information regarding the General Fund Revenue Summary, General Fund Revenue and Expenditure Summary, General Fund Reserves, Projected PERS Contributions, Self-Insured Health Fund, Forecasted Revenues, Sales Tax Revenue, and Self-Insurance Funds Reserve Balances.

Council and staff discussed this information.

Senior Accountant Julie Burke presented information regarding the expenses built into the Fiscal Year 2017/18 Budget including contractual obligations, salaries and benefits, changes within the Police and Fire Departments related to staffing and MOU's, decrease of expenses in Department 112, and increases in health plan costs and PERS rates. Senior Accountant Burke also presented information regarding Fiscal Year 2018/19 and Fiscal Year 2019-20 Budget impacts and noted a clerical error in the Police Department training budget.

Council and staff discussed this information.

City Manager Hampton spoke about the base budget with economic impact inflators, proposed deficit spending of less than \$200,000 for Fiscal Year 2017-18, departmental augmentation requests which include maintaining service levels, risk management issues, equipment funding shortfalls, and options for growth, and noted his recommendation to adopt a status quo budget, complete labor negotiations, address health care, and convene review of the Fiscal Year 2017/18 Budget in September 2017.

City Manager Gary R. Hampton provided information regarding the Administrative Services Department Augmentation Requests.

Police Chief Ninus C. Amirfar provided information regarding the Police Department Augmentation Requests.

Council and staff discussed this information.

Councilmember DeHart stepped down from the dais at 3:12 p.m.

Councilmember DeHart returned to the dais at 3:14 p.m.

Fire Chief Robert Talloni provided information regarding the Fire Department Augmentation Requests.

A member of the public spoke about this information.

Council and staff discussed this information.

Parks, Recreation and Public Facilities Director Allison Van Guilder provided information regarding the Parks, Recreation and Public Facilities Department Augmentation Requests.

Mayor Soiseth stepped down from the dais at 3:35 p.m.

Mayor Soiseth returned to the dais at 3:39 p.m.

Council and staff discussed this information.

Development Services Director Mike Pitcock provided information regarding the Development Services Department Augmentation Requests.

City Manager Gary R. Hampton concluded the workshop and requested direction from Council regarding the proposed budget.

Mayor Soiseth encouraged each Councilmember to contact the Department Directors to further discuss the justification of the augmentation requests.

City Manager Hampton requested Council to provide direction at the May 16, 2017 meeting.

8. ADJOURNMENT:

Motion by Councilmember Bublak, seconded by Councilmember DeHart, to adjourn the special meeting at 3:57 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

Jennifer Land
City Clerk