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1. **A. CALL TO ORDER** - Mayor Soiseth called the meeting to order at 9:02 a.m.
PRESENT: Councilmembers Gil Esquer, Bill DeHart, Amy Bublak (*arrived at 9:48 a.m.*),
Matthew Jacob, and Mayor Gary Soiseth.
ABSENT: None

 - B. SALUTE TO THE FLAG**
2. **PUBLIC PARTICIPATION:**

Mayor Soiseth opened public participation and noted he would be leaving it open for the meeting.

 3. **DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS:** None

 4. **BUDGET WORKSHOP:**
Council will review and discuss financial information as it relates to the Engineering Fund 502, Engineering Division Comprehensive Fee Study, and Building Division Program Fees. The status update is informational and will include discussion regarding the Fiscal Year End 2016-17 Budget - Unaudited Numbers (General Fund), review of the General Fund Reserve, review of the first eight months of the Fiscal Year 2017-18 Budget (General Fund), review of the Departmental Augmentation Requests for Fiscal Years 2017-18 and 2018-19, review of the Turlock Radio and CAD/RMS Project, and any other matter that may fall within the City's budgetary scope.
 - A. Review/history of the Engineering Fund 502
 - B. Review the Engineering Division Comprehensive Fee Study
 - C. Review/history of the Building Division Program Fees
 - D. Status update of the Fiscal Year End 2016-17 Budget - Unaudited Numbers (General Fund)
 - E. Review of the General Fund Reserve
 - F. Review of the first eight months of the Fiscal Year 2017-18 Budget (General Fund)
 - G. Review of the Departmental Augmentation Requests for Fiscal Years 2017-18 and 2018-19:
 1. Administrative Services
 2. Municipal Services
 3. Development Services
 4. Parks, Recreation and Public Facilities
 5. Fire Department
 6. Police Department
 - H. Review of the Turlock Radio and CAD/RMS Project

Administrative Services Director Kellie Jacobs-Hunter presented an overview of the Engineering Fund 502 and spoke regarding the comprehensive Engineering Fee Study previously presented to Council in July 2017.

Senior Civil Engineer Anthony Orosco presented an overview of the Engineering Division User Fee Study, comparisons of the old and new fee structure, and examples of the types of projects that the fees study applies to.

Council and staff discussed this information including inquiries regarding the deficit, revenues and expenditures, and the fee study.

Administrative Services Director Jacobs-Hunter presented information regarding the Fiscal Year 2016-17 Budget – Unaudited Numbers and Fiscal Year 2017-18 General Fund budget deficit.

Council and staff discussed this information including sales tax revenue, new businesses coming to Turlock, one-time equipment purchases sales tax, transient occupancy tax, brick and mortar and online sales tax, and a workshop to discuss revenue generating options.

Interim Development Services Director Eric Picciano presented information regarding the Building Division program fees including fee structures, permitting costs (fee and cost of service analysis), enterprise funds, minor discounts for safety related permits, revenue and expenses, and fee comparisons for water softener permits.

Council and staff discussed this information and requested permit fees be reviewed in comparison to the cost of products (appliances).

Councilmember Jacob stepped down from the dais at approximately 9:48 a.m.
Councilmember Jacob returned to the dais at 9:53 a.m.

Administrative Services Director Jacobs-Hunter presented information regarding the General Fund reserve, proposed budget augmentation requests for Fiscal Years 2017-18 and 2018-19, and financial impacts to the General Fund reserve if all of the augmentation requests are approved.

Council and staff discussed this information including payment of PERS side funds, prepayment of PERS, effects of MOU's, projected revenue/reserves, and requirements for minimum reserve contingencies.

Administrative Services Director Kellie Jacobs-Hunter provided information regarding the budget augmentation requests for Administrative Services.

City Clerk Jennifer Land provided information regarding the budget augmentation request for a Secretary/Deputy City Clerk position.

Acting Fire Chief Gary Carlson provided information regarding the budget augmentation request for Fire Station roof repairs.

Mayor Soiseth recessed the Special City Council meeting at 10:54 a.m.

Mayor Soiseth reconvened the Special City Council meeting at 11:24 a.m.

Administrative Services Director Jacobs-Hunter provided additional information regarding the budget augmentation requests for the Administrative Services Department.

DJ Fransen inquired about the City of Turlock's sales tax increase from the previous year and spoke regarding e-commerce increases, online advertising, and the General Fund budget.

Assistant to the City Manager for Economic Development/Community Housing Maryn Pitt provided information regarding the budget augmentation requests for Housing Program Services.

Municipal Services Director Michael Cooke presented information regarding the budget augmentation requests for the Municipal Services Department.

Council and staff discussed this information including an inquiry regarding the use of enterprise funds.

Interim Development Services Director Eric Picciano provided information regarding the budget augmentation requests for the Development Services Department.

Council and staff discussed this information including inquiries regarding SB1 funding and projects and department staffing levels.

Parks, Recreation and Public Facilities Director Allison Van Guilder presented information regarding the budget augmentation requests for the Parks, Recreation, and Public Facilities Department.

Council and staff discussed this information including inquiries regarding partnerships and potential maintenance/improvement processes at Columbia Park.

Councilmember Jacob stepped down from the dais at 12:31 p.m.

Councilmember Jacob returned to the dais at 12:35 p.m.

Mayor Soiseth recessed the Special City Council meeting at 12:35 p.m.

Mayor Soiseth reconvened the Special City Council meeting at 12:44 p.m.

Acting Fire Chief Carlson provided information regarding the budget augmentation requests for the Fire Department and requested direction regarding near future staffing levels at stations due to funding challenges.

Council and staff discussed this information including inquiries regarding staffing levels, overtime and cross-training, state-wide fire season aid, ladder truck staffing needs, the Fire Marshal position, and equipment replacement funds.

A member of the public (Jack) inquired about a contingency plan for fire safety at multi-floor buildings, expressed concern for lack of proper resources, and spoke about the importance of staffing a ladder truck.

Brian Roof spoke regarding his experience working on a ladder truck, the professionalism and abilities of Turlock Fire Department, benefits of ladder truck operations/rescues, and concerns with cross-staffing.

Craig Manstead encouraged Council to continue with the commitment of providing the City with a truck company and the safety it would provide.

Forrest White inquired about EMS calls and why there isn't a paramedic staffed on engines.

Council and staff discussed this information including inquiries regarding staffing levels, recruitment and retention, laterals, the useful life of the ladder truck, and requested staff bring back additional information regarding staffing levels and a budget to potentially staff the ladder truck.

DJ Fransen inquired about staffing levels and overtime.

Turlock Fire Fighters Union President Paul Arai spoke regarding laterals, increase in call volumes, retention issues due to the lack of opportunities such as experience on ladder trucks, being overworked and underpaid, and the citizen benefits of having an additional truck company.

Police Chief Ninus C. Amirfar provided information regarding the budget augmentation requests for the Police Department.

Council and staff discussed this information including inquiries regarding staffing levels, overtime, multi-agency assistance, additional vehicle requests, and the radio and CAD/RMS project and funding options.

Greg Oliveira spoke regarding his experiences of having someone in his house and dealing with crowd control, the need to maintain veteran officers, excessive overtime taking a toll on officers, and the responsibility as citizens to take care of public safety.

Police Chief Amirfar provided an update on the citywide radio and CAD/RMS project including the age and ongoing challenges with the current radio system, P25 standards, and the urgency to replace this system, cost estimates, and funding options.

Council and staff discussed this information including potential funding options, the system used by the County, redundancy, and committed funds from other partner agencies.

Terry Shaver spoke regarding her concerns of not having enough Firefighters and Police Officers, equipment needs, retention issues, competitive salaries, and public safety needing to be number one in the City.

Councilmember Bublak requested staff to present information regarding a special tax for public safety at the next meeting for inclusion on the November election. Mayor Soiseth advised that the agenda for that meeting has already been posted and spoke about options for agendizing this matter and other matters such as TOT at the following meeting. Mayor Soiseth also requested Chief Amirfar to keep Council apprised of the status of the radio system.

Mayor Soiseth closed public participation.

5. ADJOURNMENT:

Motion by Councilmember Jacob, seconded by Councilmember DeHart, to adjourn the special meeting at 2:35 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

Jennifer Land
City Clerk