



# **PARCEL MAP Application Package**

CITY OF TURLOCK PUBLIC WORKS DEPARTMENT / ENGINEERING DIVISION  
 156 SOUTH BROADWAY, SUITE 150  
 TURLOCK, CA 95380 / 209-668-5520



**PARCEL MAP APPLICATION FORM**

(PLEASE PRINT OR TYPE)

*Project Information*

PROJECT ADDRESS: \_\_\_\_\_

ASSESSOR'S PARCEL NUMBER: \_\_\_\_ - \_\_\_\_ AREA OF PROPERTY (ACRES OR SQUARE FEET): \_\_\_\_\_

EX. ZONING:  A  RE  RL  RM  RH  CO  CC  CH  CT  I  IBP  PD \_\_\_\_\_ Downtown \_\_\_\_\_

GENERAL PLAN DESIGNATION:  A  VLDR  LDR  MDR  HDR  O  Comm Comm  Heavy Comm

DESCRIBE THE PROJECT REQUEST: \_\_\_\_\_

\_\_\_\_\_

*Applicant Information*

APPLICANT: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

\*\* Corporate partnerships must provide a list of principals.

EMAIL: \_\_\_\_\_

ADDRESS OF APPLICANT: \_\_\_\_\_

CONTACT PERSON (If different than applicant): \_\_\_\_\_

\*The applicant will be considered the primary point for all contact, correspondence, and billing from the City unless other arrangements are made in writing.

\_\_\_\_\_  
*Signature* *Print Name* *Date*

*Property Owner Info*

PROPERTY OWNER: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

ADDRESS OF PROPERTY OWNER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**Consent of Owner:** I declare that I am the owner of the herein described property and that I have familiarized myself with this completed application and give consent to the action requested.

\_\_\_\_\_  
 SIGNATURE OF PROPERTY OWNER PRINT NAME DATE

*Office Use Only*

FILE & JOB NO'S.: \_\_\_\_\_ DATE RECEIVED: \_\_\_\_\_

CASH \_\_\_\_\_ OR CHECK NO. \_\_\_\_\_ / \$ \_\_\_\_\_ CHECKED BY: \_\_\_\_\_

STC MEETING DATE: \_\_\_\_\_ PUBLIC HEARING DATE: \_\_\_\_\_

NOTES: \_\_\_\_\_

\_\_\_\_\_

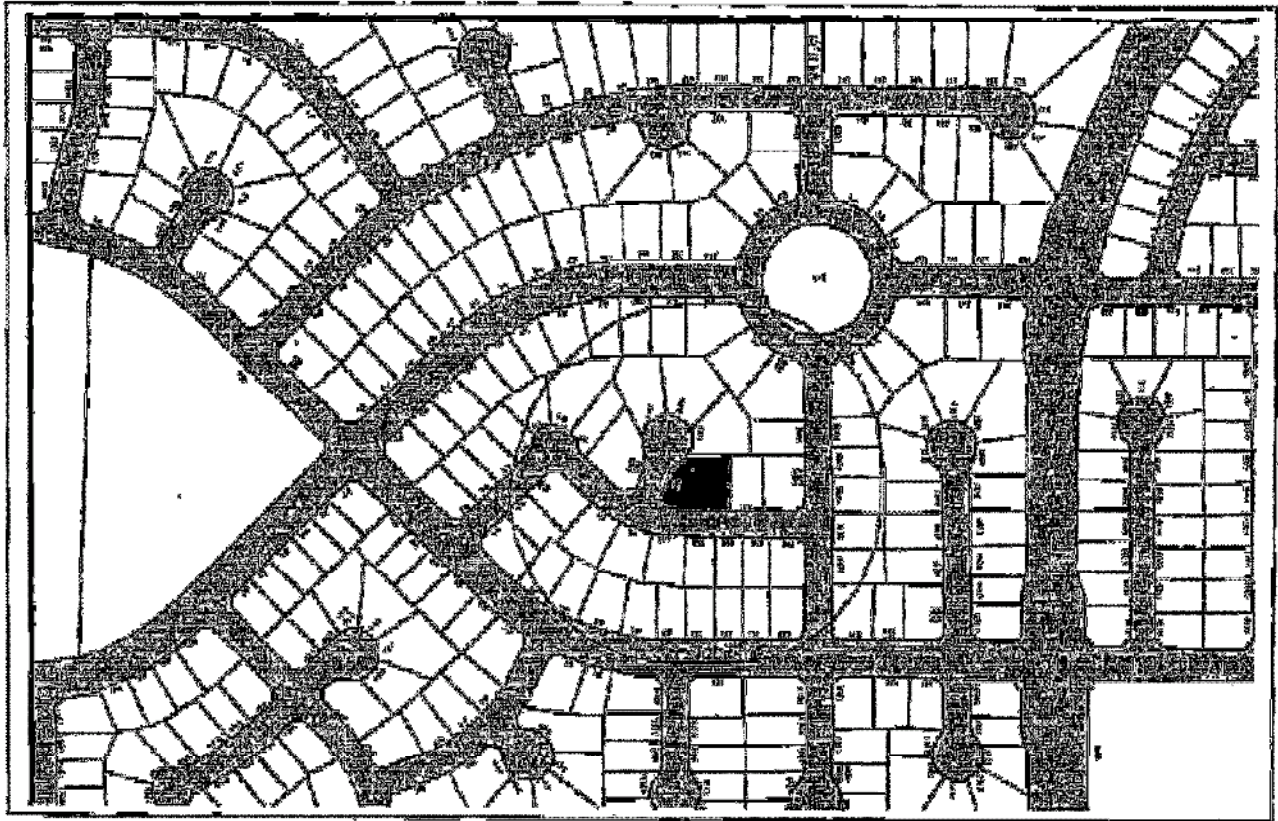
## PROJECT INFORMATION CHECKLIST

**PROJECT APPLICATION:** All of the following listed items must be included when you submit your application, unless indicated otherwise or if they are inapplicable to your application. Please consult with engineering staff to answer all questions regarding submittal requirements. **FAILURE TO INCLUDE ALL REQUIRED MATERIALS MAY DELAY PROCESSING OF YOUR APPLICATION.**

- \_\_\_ 1. **[PARCEL MAP APPLICATION]** One (1) completed copy of the parcel map application form.
- \_\_\_ 2. **[FILING FEE] \$1,922.00** (make check payable to City of Turlock).
- \_\_\_ 3. **[MAPS]** Four (4) copies of a tentative parcel map, 18 x 26 inch (minimum size) and one (1) 8½ x 11-inch reduction of the tentative parcel map.
- \_\_\_ 4. **[VICINITY MAP]** One (1) vicinity map (8½ x 11) showing the subject property & all properties within 500 feet with the 500-foot perimeter line clearly shown (see attached example).
- \_\_\_ 5. **[PROPERTY OWNER LIST]** A list of all property owners who own property within 500 feet of the subject property, including Assessor' s Parcel Number, Property Owner' s Name, and the complete mailing address (must be typed, clear & legible). **List must be provided on the three-column format on Avery 5160 style labels (1" X 2-5/8").** The information requested is of public record & is on file at the Stanislaus County Assessor' s Office. Microfilm readers are available for public use at the Assessor' s Office. In addition, many title companies may perform this service.
- \_\_\_ 6. **[PROPERTY OWNER LIST DECLARATION]** Declaration signed by the applicant (or designee) acknowledging that the property owner list is a true & correct list according to the information on the latest Assessor' s role of the Stanislaus County Assessor' s Office.
- \_\_\_ 7. **[LETTER OF AUTHORIZATION]** A letter signed by the property owner authorizing representation by a person or agency other than him/herself (this is required if the applicant is not the property owner).
- \_\_\_ 8. **[PRELIMINARY TITLE REPORT]** Preliminary title report, chain of title guarantee or equivalent documentation which shows any and all easements affecting the project site.

# 500 FOOT PERIMETER VICINITY MAP

## EXAMPLE



### MAP MUST SHOW THE FOLLOWING:

- a. Property which is the subject of the development application.
- b. All properties within the general vicinity.
- c. A line delineating a 500 foot perimeter of the exterior boundary lines of the subject site.
- d. A reference notation on each property within the 500 foot perimeter line which relates to the address list attached.
- e. **LABELS MUST BE TYPED AND THE ENTIRE ADDRESS SHOULD BE ENCLOSED IN THE 1" BY 2-5/8" BOXES – Avery 5160 style.**  
(See attached sample)

042-002-002  
State of California  
P.O. Box 2048  
Stockton, CA 95201-2048

042-007-001  
City of Turlock  
156 South Broadway, Suite 112  
Turlock, CA 95360-5455

042-007-002  
Nirmal & Jasbir K Singh  
2187 Morning Dew Court  
Turlock, CA 95382-9762

042-010-009  
Janet Jacob  
2156 Ellesmere Court  
Turlock, CA 95382-2982

042-010-009  
VIG - Golden State LLC  
1101 Sylvan Avenue, Suite A7  
Modesto, CA 95350-1667

042-010-010  
VIG - Golden State LLC  
1101 Sylvan Avenue, Suite A7  
Modesto, CA 95350-1667

042-010-016  
Central Developments  
2278 Trade Zone Boulevard  
San Jose, CA 95131-1801

042-010-018  
Robert & Lisa Baba  
700 West Hawkeye Avenue  
Turlock, CA 95380-2302

071-014-005  
Valley Development & Investment Corp.  
P.O. Box 3337  
Turlock, CA 95381-3337

071-014-013  
Dennis James Roach  
355 North Johnson Road  
Turlock, CA 95380-4235

071-014-014  
SFC Park Knolls Investors  
608 Airport Boulevard, Suite 502  
Burlingame, CA 94010-1930

\_\_\_\_\_  
(date)

TO: Office of the City Engineer  
Public Works Department  
Engineering Division  
156 South Broadway, Suite 150  
Turlock, CA 95380

FROM: Property Owner(s) of \_\_\_\_\_,  
(addresses)

\_\_\_\_\_  
(APN #'s)

RE: PROPERTY OWNER LIST DECLARATION

To whom it may concern:

The undersigned does hereby declare that the following, including any attachments, is a true and correct list of all the properties as listed by the assessor's parcel numbers, property owner names, and mailing addresses according to the latest assessment role of the Stanislaus County Assessor's Office.

I declare under penalty of perjury that the foregoing is a true and correct statement and the list of any and all property owners required by law to receive written notice of the aforesaid application according to the records of the Stanislaus County Assessors and Stanislaus County Recorder as of the date of this application.

I do further agree to indemnify, defend all lawsuits, including reasonable attorney's fees, save and hold the City of Turlock, its officers and employees, free and harmless for any and all liability of any kind if any person or property owner's assessor's parcel numbers and mailing addresses are incorrect or incomplete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

**LETTER OF AUTHORIZATION**

To: Office of the City Engineer  
Public Works Department  
Engineering Division  
156 South Broadway, Suite 150  
Turlock, CA 95380

\_\_\_\_\_  
(Date)

From: Property Owner(s) of \_\_\_\_\_, \_\_\_\_\_  
(Address) (APN No.)

RE: Letter of Authorization for the proposed (Tentative/Vesting Tentative) Parcel Map

To whom it may concern:

As the property owner(s), I hereby authorize \_\_\_\_\_ to act on my behalf as agent and/or applicant for the processing of the proposed (Tentative/Vesting Tentative) Parcel Map.

Sincerely,

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name)