

# City Council Agenda



June 8, 2021

6:00 p.m.

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California

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**NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.**

**THIS MEETING WILL BE OPEN TO THE PUBLIC. SEATING CAPACITY WILL BE LIMITED TO THE FIRST 14 PEOPLE, ON A FIRST COME FIRST SERVE BASIS. COMPLIANCE WITH ALL HEALTH & SAFETY GUIDELINES INCLUDING COVID-19 SCREENING, TEMPERATURE CHECKS, FACE COVERINGS, AND PHYSICAL DISTANCING MEASURES WILL BE REQUIRED FOR IN-PERSON ATTENDANCE. PLEASE PLAN TO ARRIVE APPROXIMATELY 15 MINUTES PRIOR TO THE SCHEDULED MEETING START TIME TO ALLOW FOR SCREENING PROCESSES. FOR MORE INFORMATION, PLEASE VISIT THE CITY OF TURLOCK WEBSITE AT [WWW.CITYOFTURLOCK.ORG](http://WWW.CITYOFTURLOCK.ORG).**

**THIS MEETING WILL BE STREAMED ON THE CITY OF TURLOCK WEBSITE AT [WWW.CITYOFTURLOCK.ORG](http://WWW.CITYOFTURLOCK.ORG) AND BROADCASTED ON SPECTRUM CHANNEL 2. MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA THE FOLLOWING METHODS:**

**JOIN BY CLICKING ON THE MEETING LINK: <https://us02web.zoom.us/j/84924629186>**

**OR**

**JOIN BY ACCESSING THE ZOOM WEBSITE: <https://zoom.us/join>  
WEBINAR ID: 849 2462 9186**

**OR**

**JOIN BY TELEPHONE: 669-900-6833  
WEBINAR ID: 849 2462 9186**

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Mayor  
Amy Bublak

Council Members

Nicole Larson  
Andrew Nosrati

Rebecka Monez  
Pam Franco  
Vice Mayor

Interim City Manager  
Sarah Tamey Eddy  
Interim City Clerk  
Allison Martin  
Interim City Attorney  
George A. Petrulakis

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**NOTICE REGARDING NON-ENGLISH SPEAKERS:** The Turlock City Council meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**EQUAL ACCESS POLICY:** If you have a disability which affects your access to public facilities or services, please contact the City Clerk's Office at (209) 668-5540. The City is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the City to process and respond to your request.

**NOTICE:** Pursuant to California Government Code Section 54954.3, any member of the public may directly address the City Council on any item appearing on the agenda, including Consent Calendar and Public Hearing items, before or during the City Council's consideration of the item.

**AGENDA PACKETS:** Prior to the City Council meeting, a complete Agenda Packet is available for review on the City's website at [www.cityofturlock.org](http://www.cityofturlock.org) and in the City Clerk's Office at 156 S. Broadway, Suite 230, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Council after distribution of the Agenda Packet are also available for public inspection in the City Clerk's Office. Such documents may be available on the City's website subject to staff's ability to post the documents before the meeting.

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0. A. CALL TO ORDER
  - B. SALUTE TO THE FLAG
  - C. ROLL CALL
  - D. DECLARATION OF CONFLICTS

1. CLOSED SESSION:

*The Closed Session item(s) for this meeting have been agendaized and will be heard toward the latter part of the meeting.*

2. APPROVAL OF AGENDA AS POSTED OR AMENDED

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

3. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS:

- A. Recognition: Turlock Animal Services, presented by Interim Chief of Police Steven Williams
- B. Briefing: COVID-19 Update, presented by Interim Fire Chief Gary Carlson

4. PUBLIC PARTICIPATION

**MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE CITY COUNCIL WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20.**

Pursuant to California Government Code Section 54954.3(a), this is the time set aside for members of the public to directly address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council and to address the Council on any item on tonight's agenda, including Consent Calendar items. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Council addresses the matter.

Pursuant to California Government Code Section 54954.2(a)(3), no action or discussion may be undertaken on any item not appearing on the posted agenda, except that the City Council, or its staff, may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda.

5. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE

6. CONSENT CALENDAR:

Information concerning the consent items listed hereinbelow has been forwarded to each Councilmember prior to this meeting for study. Unless the Mayor, a Councilmember or member of the audience has questions concerning the Consent Calendar, the items are approved at one time by the Council. The action taken by the Council in approving the consent items is set forth in the explanation of the individual items.

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- A. Resolution: Accepting Weekly Demands of 5/13/21 in the amount of \$279,720.46; Weekly Demands of 5/20/21 in the amount of \$3,073,776.18
- B. 1. Motion: Awarding a Professional Services Agreement with Bay Area Coating Consultant Inc. of Denair, California, for City Project No. 21-010 "RFQ for Certified Coating Inspection" in an amount not to exceed \$150,000 annually over a term of four (4) years  
2. Motion: Awarding a Professional Services Agreement with CSI Services, Inc. of Santa Clarita, California, for City Project No. 21-010 "RFQ for Certified Coating Inspection" in an amount not to exceed \$150,000 annually over a term of four (4) years
- C. 1. Motion: Approving an Agreement with CrimeTek Security Inc. of Turlock, California, for unarmed, private security services at the Roger K. Fall Transit Center for a one (1) year term, with three (3) one-year extension options, in an amount not to exceed \$180,000 (Fund 426) beginning July 1, 2021, and ending June 30, 2022  
2. Motion: Approving an Agreement with CrimeTek Security Inc. of Turlock, California, for unarmed, private security services for City facilities, including Turlock City Hall, for a one (1) year term, with three (3) one-year extension options, in an amount not to exceed \$40,000 (Fund 110) beginning July 1, 2021, and ending June 30, 2022  
3. Resolution: Authorizing the City Manager to execute future amendments with CrimeTek Security Inc. to modify the scope of work, duty locations, or compensation schedule, contingent on the availability of budgeted funds, as they deem necessary to address changing security needs at City facilities
- D. Motion: Approving Amendment No. 2 to an Agreement with Community Pass of Ridgewood, New Jersey for Parks and Recreation Management Software System, amending the scope of services to include the "Bunk1 Parent Engagement App" and increasing the total compensation to \$13,941
- E. Resolution: Making certain findings and determinations in compliance with Section XIII.B of the California Constitution and Section 7910 of the California Government Code and setting the Fiscal Year 2021-22 Appropriation Limit for the City of Turlock
- F. Motion: Approving Amendment No. 2 to an Agreement between the City of Turlock and Ray Morgan Company for printer maintenance, to increase the annual compensation amount not to exceed \$67,000
- G. Motion: Approving an agreement between the City of Turlock and DocuScript Transcription Solutions to provide transcription services for the Turlock Police Department for a period of three (3) years, with an option to extend the Agreement for three (3) additional one-year terms, in an annual amount not to exceed \$50,000
- H. Resolution: Accepting an allocation of funds and appropriating funds for the 2021 Prevention of Animal Homelessness and Cruelty Grant from the California Department of Food and Agriculture in the amount of \$7,500.00 to be appropriated into revenue account number 266-20-255-348.35069 and expenditure account 266-20-255-348.47153 in Fund 266 "Police Grants" Program 348 "Animal Services"
- I. Resolution: Approving the job descriptions for the new classifications of Traffic Technician Trainee/I/II and Traffic Technician Senior, effective June 8, 2021
- J. Resolution: Approving modifications to the job descriptions for the positions of Staff Services Assistant, Staff Services Technician, and Staff Services Analyst effective June 8, 2021
- K. Motion: Approving an Agreement with National Demographics Corporation (NDC) of Glendale, California, to provide City Council Redistricting Services for the City of Turlock, in an amount not to exceed \$50,000 for a one (1) year term (General Fund)
- L. Resolution: Authorizing the continued engagement of the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide labor negotiation and labor/employment law services to the City of Turlock pursuant to an updated Attorney Representation Agreement effective July 1, 2021, and appropriating \$135,000 to account number 110-10-109.43010 "Contract Attorney" from Fund 110 "General Fund" unallocated reserves

for anticipated fees through June 30, 2021, and appropriating \$160,000 for anticipated fees for fiscal year 2021-2022

7. **FINAL READINGS:** None

8. **PUBLIC HEARINGS:**

*Item continued from the May 25, 2021 City Council Meeting*

- A. Request to Amend the Turlock Municipal Code Title 6, Chapter 7, regarding water conservation and education in accordance with Department of Water Resources' (DWR) new requirements for urban water suppliers to adopt a Water Shortage Contingency Plan (WSCP) and add Title 6, Chapter 7, Section 414 to add a hand watering exemption (*Brown*)

***Recommended Action:***

*Ordinance:* Amending the Turlock Municipal Code Title 6, Chapter 7, regarding water conservation and education in accordance with Department of Water Resources' (DWR) new requirements for urban water suppliers to adopt a Water Shortage Contingency Plan (WSCP) and adding Title 6, Chapter 7, Section 414 to add a hand watering exemption

9. **ACTION ITEMS:**

- A. Request to Adopt a budget for the City of Turlock General Fund and Non-General Funds for Fiscal Year 2021-2022 AND Authorize the use of Transient Occupancy Taxes collected within Fund 120 "Tourism" to eliminate the accumulated deficit in Fund 502 "Engineering" of \$2,547,133 beginning in Fiscal Year 2021-2022 with a transfer of \$300,000 annually from Fund 120 "Tourism" (120-10-120.48001\_332 "Transfers Out to Fund 502 for Engineering Deficit") to Fund 502 "Engineering" (502-40-410.38001\_332 "Transfers In from Fund 120 for Engineering Deficit") (*Silva*)

***Recommended Action:***

*Resolution:* Adopting a budget for the City of Turlock General Fund and Non-General Funds for Fiscal Year 2021-2022

*Resolution:* Authorizing the use of Transient Occupancy Taxes collected within Fund 120 "Tourism" to eliminate the accumulated deficit in Fund 502 "Engineering" of \$2,547,133 beginning in Fiscal Year 2021-2022 with a transfer of \$300,000 annually from Fund 120 "Tourism" (120-10-120.48001\_332 "Transfers Out to Fund 502 for Engineering Deficit") to Fund 502 "Engineering" (502-40-410.38001\_332 "Transfers In from Fund 120 for Engineering Deficit")

- B. Request to Approve Amendment No. 1 to a Professional Services Agreement between the City of Turlock and Cooperative Personnel Services dba CPS HR Consulting for temporary professional human resource services, increasing the contract amount by \$240,000 for Fiscal Year 2021-22 and extending the term of the agreement through June 30, 2022 OR Approve Staff Services Assistant with an annual cost of \$97,155 and an additional Human Resources Technician with an annual cost of \$104,726 with a total annual cost of \$201,881 AND Approve Amendment No. 2 to a Professional Services

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Agreement between the City of Turlock and Cooperative Personnel Services dba CPS HR Consulting for temporary professional human resource services, approving and extending the term of the agreement with CPS HR Consulting through June 30, 2022, on an as needed basis, not to exceed \$120,000 for Fiscal Year 2021-22 due to transition off assignments and to assist Human Resources during a current staff members extended leave beginning in November 2021 (*Eddy*)

**Recommended Action:**

Option 1:

Motion: Approving Amendment No. 1 to a Professional Services Agreement between the City of Turlock and Cooperative Personnel Services dba CPS HR Consulting for temporary professional human resource services, increasing the contract amount by \$240,000 for Fiscal Year 2021-22 and extending the term of the agreement through June 30, 2022

Option 2:

Motion: Approving Staff Services Assistant with an annual cost of \$97,155 and an additional Human Resources Technician with an annual cost of \$104,726 with a total annual cost of \$201,881

AND

Motion: Approving Amendment No. 2 to a Professional Services Agreement between the City of Turlock and Cooperative Personnel Services dba CPS HR Consulting for temporary professional human resource services, approving and extending the term of the agreement with CPS HR Consulting through June 30, 2022, on an as needed basis, not to exceed \$120,000 for Fiscal Year 2021-22 due to transition off assignments and to assist Human Resources during a current staff members extended leave beginning in November 2021

- C. Request to Authorize an agreement between the City of Turlock and AIG/Glatfelters Insurance Company to provide property insurance coverage, for Fiscal Year 2021-22, with an annual premium of \$154,726 (*Eddy*)

**Recommended Action:**

Resolution: Authorizing an agreement between the City of Turlock and AIG/Glatfelters Insurance Company to provide property insurance coverage, for Fiscal Year 2021-22, with an annual premium of \$154,726

- D. Request to Authorize an Agreement between the City of Turlock and Chubb/Ace Insurance Company for Employment Practices Liability Insurance, in the amount of \$45,000, covering the period of July 1, 2021 to June 30, 2022 (*Eddy*)

**Recommended Action:**

Resolution: Authorizing an Agreement between the City of Turlock and Chubb/Ace Insurance Company for Employment Practices Liability Insurance, in the amount of \$45,000, covering the period of July 1, 2021 to June 30, 2022

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- E. Request to Authorize an Agreement between the City of Turlock and Travelers Casualty & Surety Company of America for Cyber Liability Insurance, in the amount of \$24,778, covering the period of July 1, 2021 to June 30, 2022 (*Eddy*)

**Recommended Action:**

Resolution: Authorizing an Agreement between the City of Turlock and Travelers Casualty & Surety Company of America for Cyber Liability Insurance, in the amount of \$24,778, covering the period of July 1, 2021 to June 30, 2022

- F. Request to Authorize an Agreement between the City of Turlock and National Union Fire Insurance for Liability Insurance for the Turlock Municipal Airport, in the amount of \$3,200, covering the period of July 1, 2021 to June 30, 2022 (*Eddy*)

**Recommended Action:**

Resolution: Authorizing an Agreement between the City of Turlock and National Union Fire Insurance for Liability Insurance for the Turlock Municipal Airport, in the amount of \$3,200, covering the period of July 1, 2021 to June 30, 2022

- G. Request to Authorize an Agreement between the City of Turlock and Midwest Employers Casualty for Excess Workers' Compensation Insurance, in the estimated amount of \$101,188 covering the period of July 1, 2021 to June 30, 2022 (*Eddy*)

**Recommended Action:**

Resolution: Authorizing an Agreement between the City of Turlock and Midwest Employers Casualty for Excess Workers' Compensation Insurance, in the estimated amount of \$101,188 covering the period of July 1, 2021 to June 30, 2022

- H. Request to Authorize Agreements between the City of Turlock and related benefit partners in conjunction with the Excess Loss Insurance for City employees for Fiscal Year 2021-2022 (*Eddy*)

**Recommended Action:**

Resolution: Authorizing Agreements between the City of Turlock and related benefit partners in conjunction with the Excess Loss Insurance for City employees for Fiscal Year 2021-2022

- I. Discuss Council selections after review of the applications received for the Measure A Citizens Oversight Committee and appoint members to the committee (*Eddy/Martin*)

**Recommended Action:**

Motion: Discussing Council selections after review of the applications received for the Measure A Citizens Oversight Committee and appointing members to the committee

- J. Place a temporary pause on any proclamations outside of City of Turlock (*Eddy*)

**Recommended Action:**

Resolution: Placing a temporary pause on any proclamations outside of City of Turlock

**10. CITY MANAGER REPORTS/UPDATES**

City Manager reports/updates are provided for informational purposes only and no action or discussion may be undertaken. The City Manager may direct department heads to provide reports/updates at the City Manager's request.

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- A. Administrative Services
    - 1. Economic Development Update (*Pitt*)
  - B. Development Services
    - 1. Monthly Departmental Update (*Bray*)

**11. COUNCIL ITEMS FOR FUTURE CONSIDERATION**

Requests for Council items for future consideration will be scheduled in accordance with Resolution No. 2008-019.

**12. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS**

Councilmembers may ask questions, provide comments, and make brief announcements on notable topics of interest. The Brown Act does not allow discussion or action by the legislative body.

**13. CLOSED SESSION:**

A. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)

*"Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."*

Agency Designated Representative: Interim City Manager Sarah Eddy

Employee Organization: Turlock Associated Police Officers

Employee Organization: Turlock City Employees Association

Employee Organization: Turlock Firefighters Association-Local 2434

Employee Organization: Turlock Management Association-Public Safety

Unrepresented Employees: Accountant, Sr., Administrative Analyst, Administrative Services Director, Assistant to the City Manager for Economic Development/Community Housing, Chief Building Official, City Clerk, Community Housing Program Supervisor, Deputy Director Development Services/Planning, Development Services Director, Development Services Supervisor/City Surveyor, Executive Administrative Assistant/Deputy City Clerk, Executive Administrative Assistant/Municipal Services, Executive Administrative Assistant/Public Safety, Finance Director, Fire Chief, Human Resources Analyst, Sr., Human Resources Manager, Human Resources Technician, Information Technology Manager, Legal Assistant, Municipal Services Deputy Director, Municipal Services Director, Office Assistant I, Parks, Recreation and Public Facilities Director, Parks, Recreation and Public Facilities Manager, Payroll Coordinator, Police Business Unit Supervisor, Police Chief, Principal Civil Engineer, Regulatory Affairs Manager, Roads Program Manager, Transit Manager, Utilities Manager, and Water Quality Control Division Manager.

B. Liability Claims, Cal. Gov't Code §54956.95

*"For the purposes of [Section 54956.9], 'existing facts and circumstances' shall consist only of one of the following: The receipt of a claim pursuant to the Government Claims Act (Division 3.6 (commencing with Section 810) of Title 1 of the Government Code) or some other written communication from a potential plaintiff threatening litigation, which claim or communication shall be available for public inspection pursuant to Section 54957.5."*

Claimant: Guevara, Jessica

Agency Claimed Against: City of Turlock

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- C. Conference with Legal Counsel – Existing Litigation, Cal. Gov't Code §54956.9(d)(1)  
“For purposes of this section, litigation shall be considered pending when any of the following circumstances exist... Litigation, to which the local agency is a party, has been initiated formally.”  
Name of Case: County of Santa Cruz, et al. v. Bureau of Cannabis Control, et al., Fresno County Superior Court, Case No. 19CECG01224., Third Appellate District Case No. F082275
- D. Public Employee Performance Evaluation, Cal. Gov't Code §54957(b)(1)  
Title: Interim City Attorney
- E. Public Employee Employment/Appointment, Cal. Gov't Code §54957(b)(1)  
Title: Interim City Manager

**14. REPORTS FROM CLOSED SESSION**

**15. ADJOURNMENT**