

0. A. **CALL TO ORDER** – Mayor Bublak called the meeting to order at 6:05 p.m.

B. **SALUTE TO THE FLAG**

Mayor Bublak announced the City Council meeting is open to the public with limited seating capacity and that compliance with health and safety guidelines including COVID-19 screening, temperature checks, face coverings, and physical distancing measures are required for in-person attendance.

Mayor Bublak also announced the meeting is being conducted via the Zoom system and streamed on the City’s website, YouTube, & Spectrum Channel 2.

Lastly, Mayor Bublak announced that members of the public will be given the opportunity to address the Council during public participation as well during the presentation of public hearing/discussion items and noted the City Clerk will provide additional details once we near the public participation section of the meeting.

C. **ROLL CALL:**

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

PRESENT: Councilmembers Nicole Larson, Andrew Nosrati, Pam Franco, Rebecka Monez, and Mayor Amy Bublak.

ABSENT: None

D. **DECLARATION OF CONFLICTS:** None

1. **CLOSED SESSION:**

The Closed Session item(s) for this meeting have been agendized and will be heard toward the latter part of the meeting.

2. **APPROVAL OF AGENDA AS POSTED OR AMENDED**

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

Action: Motion by Councilmember Franco, seconded by Councilmember Monez, Approving the agenda as posted. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

3. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS:

- A. Proclamation: Animal Care and Control Appreciation Week, April 11-17, 2021

Interim Chief of Police Steven Williams issued a Proclamation in recognition of Animal Care and Control Appreciation Week, April 11-17, 2021 to Animal Control Officer Katie Walthrop.

- B. Proclamation: National Telecommunicators Week, April 11-17, 2021

Interim Chief of Police Steven Williams issued a Proclamation in recognition of National Telecommunicators Week, April 11-17, 2021 to Police Dispatch Supervisor Maribel Rodriguez and Lead Dispatcher Jennifer Perry.

- C. Proclamation: City of Turlock Volunteers

Human Resources Manager Sarah Eddy issued a Proclamation in recognition of City of Turlock Volunteers to Volunteers in Police Service George Plisko and Explorer Corporal Destiny Martinez.

- D. Appointment: League of California Cities Executive Committee Members

Mayor Bublak recommended that Councilmember Franco be appointed as the League of California Cities Executive Committee Member and Councilmember Larson be appointed as the League of California Cities Executive Committee Alternate Member.

Action: Motion by Councilmember Monez, seconded by Councilmember Franco, appointing Councilmember Franco as the League of California Cities Executive Committee Member and Councilmember Larson as the League of California Cities Executive Committee Alternate Member. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- E. Briefing: COVID-19 Update, presented by Interim Fire Chief Gary Carlson

Interim Fire Chief Gary Carlson provided an update regarding COVID-19 including County tier status, positivity rates, State reopening plan, mask mandate, vaccine administration, Johnson & Johnson vaccine guidance, vaccination clinics, appointments for vaccines, testing for COVID, and active case rate.

*City Clerk Jennifer Land announced that members of the public will be given the opportunity to address Council on items that are within the subject matter jurisdiction of the City Council and on any item on tonight's agenda. For items listed on the agenda, we ask that you please defer your comments until that item is heard by the Council. For members of the public participating in-person and who are interested in addressing the Council, please raise your hand once the Mayor opens public comment and before she closes public comment. For members of the public participating remotely, please press the "raise hand" feature on your screen or press *9 from your telephone keypad once the Mayor opens public comment and*

before she closes public comment.

Members of the public participating in-person will be called upon first and then we will move to those participating remotely. For those participating remotely, they will hear an automated prompt indicating their line has been unmuted – and that is when their comment period will begin.

Lastly, we request members who choose to address the Council to please state their first and last name in the event any follow up is needed; however, this is not mandatory.

4. PUBLIC PARTICIPATION:

The following members of the public spoke:

Milt Trieweiler
 Noel Dickey

5. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE:
 None

6. CONSENT CALENDAR:

Councilmember Larson requested Consent Calendar Item 6B be removed for separate consideration.

Action: Motion by Councilmember Franco, seconded by Councilmember Larson, adopting the amended consent calendar. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- A. **Resolution No. 2021-049:** Accepting Monthly Demands of 2/28/21 in the amount of \$3,947,951.61; Weekly Demands of 3/11/21 in the amount of \$1,136,423.86; Weekly Demands of 3/18/21 in the amount of \$4,977,216.15; Weekly Demands of 3/25/21 in the amount of \$906,008.18
- B. *Removed for separate consideration.*
- C. **Motion:** Approving Amendment No. 2 to the Agreement between the City of Turlock and Websoft Developers, Inc. for a Mobile Work Order Management Software System to increase the compensation by \$24,185 for a total not-to-exceed amount of \$183,935.81
- D. **Resolution No. 2021-050:** Appropriating \$10,000 from Fund 201 “Federal Asset Forfeiture” unassigned reserves to account number 201-20-241.44030_078 “Minor Equipment Special Investigations Unit” for the purchase of a hydraulic dump trailer to be used for cannabis compliance operations and transporting of items
- E. **Resolution No. 2021-051:** Appropriating \$6,000 from Fund 501 unassigned reserves to account number “501-10-130.43226 - Document Imaging System” for the Agreement between the City of Turlock and Konica Minolta Business Solutions USA, Inc. regarding a software upgrade to the OnBase Electronic Content Management (ECM) Solution

- F. **Resolution No. 2021-052**: Approving modifications to the job description for the position of Executive Administrative Assistant – City Manager’s Office/Deputy City Clerk, effective April 13, 2021
- G. **Resolution No. 2021-053**: Approving a Memorandum of Understanding with the 38th District Agricultural Association and authorizing the City Manager to execute Facility Use Rental Forms for use of the Stanislaus County Fairgrounds
- H. **Resolution No. 2021-054**: Reaffirming the Director of Emergency Services Proclamation of Existence of a Local Emergency in response to COVID-19
- 6B. **Motion**: Accepting Minutes of the Regular Meeting of February 9, 2021; Minutes of the Special Meeting of February 23, 2021

Councilmember Larson requested a revision to the Minutes of the Regular Meeting of February 9, 2021, concerning Agenda Item 9C, to include her friendly motion (request) for a report detailing the CARES team activity and a plan for budgeting from the full time salaries instead of overtime.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

Action: Motion by Councilmember Nosrati, seconded by Councilmember Larson, Accepting Minutes of the Regular Meeting of February 9, 2021; Minutes of the Special Meeting of February 23, 2021. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

7. **FINAL READINGS:** None

8. **PUBLIC HEARINGS**

Public Hearing Item 8A was continued from the March 23, 2021 City Council meeting.

- A. Assistant to the City Manager for Economic Development and Housing Maryn Pitt presented the staff report on the request to approve a Substantial Amendment to the Fiscal Year 2020-2021 Annual Action Plan for the Community Development Block Grant (CDBG) Program to program CDBG Coronavirus (CDBG-CV) Round 1 and 3 funds and authorize submittal to the United States Department of Housing and Urban Development (HUD); and authorize the City Manager to execute all necessary related documents AND approve an updated Citizen Participation Plan for use in public outreach of federally-funded grant programs offered by the United States Department of Housing and Urban Development (HUD) as proposed

Council and staff discussed this item.

Mayor Bublak opened the public hearing.

The following members of the public spoke:

Noel Dickey
 Ron Bridegroom

Mayor Bublak closed the public hearing.

Staff provided brief comment in response to public comment.

Action: **Resolution No. 2021-055:** Approving a Substantial Amendment to the Fiscal Year 2020-2021 Annual Action Plan for the Community Development Block Grant (CDBG) Program to program CDBG Coronavirus (CDBG-CV) Round 1 and 3 funds and authorizing submittal to the United States Department of Housing and Urban Development (HUD); and authorizing the City Manager to execute all necessary related documents as introduced by Councilmember Larson, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Resolution No. 2021-056: Approving an updated Citizen Participation Plan for use in public outreach of federally-funded grant programs offered by the United States Department of Housing and Urban Development (HUD) as proposed as introduced by Councilmember Larson, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

9. ACTION ITEMS:

- A. Finance representative Tina Envia presented the staff report on the request to accept the City of Turlock’s audited Financial Statements for the fiscal year ended June 30, 2020 and related reports

Ms. Envia also introduced Maze & Associates Katherine Yuen who presented information regarding the audit process including the background of Maze & Associates, the components of the completed audit and the in-progress single audit, audit standards, audit timing, audit results, auditor’s communication documents for required communications and memorandum on internal control, control deficiency, two types of control deficiencies, and Fiscal Year 2019-20 audit results.

Council, staff, and Katherine Yuen from Maze & Associates discussed this item.

Finance representative Tina Envia presented information regarding the basic financial statements, memorandum on internal control categories of deficiencies, significant deficiencies, other matters, General Fund Revenues Fiscal Year 2019-20, General Fund

Expenditures Fiscal Year 2019-20, summary of General Fund balance, composition of General Fund balance, update audit to 2020-21 budget, General Fund financial trends, composition of General Fund expenditures, Enterprise Funds statement of new position, internal service funds statement of net position, special revenue and Capital projects, and calendar of 2020-21 audit.

Council, staff, and Katherine Yuen from Maze & Associates further discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

Action: Motion by Councilmember Franco, seconded by Councilmember Monez, Accepting the City of Turlock’s audited Financial Statements for the fiscal year ended June 30, 2020 and related reports. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

10. CITY MANAGER REPORTS/UPDATES:

A. Administrative Services

1. Housing Workshop Follow-up

Assistant to the City Manager for Economic Development and Housing Maryn Pitt spoke regarding the Housing Workshop held on March 23, 2021 and provided additional information regarding the series of projects and elements of service for the senior community, housing support at the policy level, development of affordable housing near the Transit Center, and mixed-use opportunities.

Council and staff discussed this item.

A written staff update was also included in the agenda packet.

B. Development Services

1. Monthly Department Update

Interim Development Services Director Nathan Bray provided an update regarding quarterly building statistics, permits issued, and valuation of permits.

C. Municipal Services

1. Monthly Department Update

A written staff update was included in the agenda packet.

Agenda Item 10A.2 was heard out of order.

A. Administrative Services

2. Unsheltered Homeless and Encampments Crisis Update

Interim Chief of Police Steven Williams provided an update regarding the Unsheltered Homeless and Encampments Crisis action plan including operational period timeline, partnership with County, outreach and notice dates, COVID-19 vaccine, dumpster distribution, and executed agreement between Turlock Gospel Mission and the Turlock Fairgrounds for temporary shelters.

Council and staff discussed this item.

11. COUNCIL ITEMS FOR FUTURE CONSIDERATION:

Councilmember Nosrati requested a discussion on the 4th of July fireworks show and an updated regarding the estimated timeline for review of the Council handbook revisions.

12. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:

Councilmember Franco spoke regarding her attendance at a townhall meeting held at the Assyrian Hall on cyber-bullying and thanked Acting Police Captain Cervenka for the presentation, and her attendance with Mayor Bublak at the Turlock Fire Department graduation ceremony to welcome the new firefighters.

13. CLOSED SESSION:

City Clerk Jennifer Land introduced the Closed Session Items.

A. Threat to Public Services or Facilities, Cal. Gov't Code §54957(a)

"This chapter shall not be construed to prevent the legislative body of a local agency from holding closed sessions with the Governor, Attorney General, district attorney, agency counsel, sheriff, or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings, a threat to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service, or a threat to the public's right of access to public services or public facilities."

Consultation with: Interim Fire Chief Gary Carlson and Interim City Attorney George A. Petrulakis

B. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)

"Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."

Agency Designated Representative: Human Resources Manager Sarah Eddy

Employee Organization: Turlock Associated Police Officers

Employee Organization: Turlock City Employees Association
Employee Organization: Turlock Firefighters Association-Local 2434
Employee Organization: Turlock Management Association-Public Safety
Unrepresented Employees: Accountant, Sr., Administrative Analyst, Administrative Services Director, Assistant to the City Manager for Economic Development/Community Housing, Chief Building Official, City Clerk, Community Housing Program Supervisor, Deputy Director Development Services/Planning, Development Services Director, Development Services Supervisor/City Surveyor, Executive Administrative Assistant/Deputy City Clerk, Executive Administrative Assistant/Municipal Services, Executive Administrative Assistant/Public Safety, Fire Chief, Human Resources Analyst, Sr., Human Resources Manager, Human Resources Technician, Information Technology Manager, Legal Assistant, Municipal Services Deputy Director, Municipal Services Director, Office Assistant I, Parks, Recreation and Public Facilities Director, Parks, Recreation and Public Facilities Manager, Payroll Coordinator, Police Business Unit Supervisor, Police Chief, Principal Civil Engineer, Regulatory Affairs Manager, Transit Manager, Utilities Manager, and Water Quality Control Division Manager.

- C. Public Employee Discipline/Dismissal/Release, Cal. Gov't Code §54957(b)(1)
- D. Public Employee Performance Evaluation, Cal. Gov't Code §54957(b)(1)
Title: Interim City Attorney

14. REPORTS FROM CLOSED SESSION:

Interim City Attorney George A. Petrulakis reported for the Closed Session Items that no reportable action was taken.

15. ADJOURNMENT

Mayor Bublak adjourned the regular meeting at 9:24 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

Allison Martin, Deputy City Clerk
Jennifer Land, City Clerk