

City Council Meeting Minutes



March 28, 2023

6:00 p.m.

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California

CALL TO ORDER

Mayor Bublak called the meeting to order at 6:00 p.m.

SALUTE TO THE FLAG

ROLL CALL AND DECLARATION OF CONFLICTS

Present: Councilmembers Cassandra Abram, Kevin Bixel, Rebecka Monez, Vice Mayor Pam Franco, and Mayor Amy Bublak.

Absent: None

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
None	None	None	None	None

1. APPROVAL OF AGENDA AS POSTED OR AMENDED

Action: Motion by Vice Mayor Franco, seconded by Councilmember Abram, to approve the agenda as posted. Motion carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

2. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS

Due to technical difficulties, the LOVE Turlock presentation was heard after the Police Department Annual Report.

A. Briefing: Police Department Annual Report (*Hedden*)

Chief Hedden provided the Police Department's 2022 Annual Report.

B. Presentation: LOVE Turlock (*Sims*)

Economic Development Director Sims introduced Lindsay Platt and Melanie Ocana who provided a presentation on the annual LOVE Turlock event scheduled for April 29, 2023.

C. Briefing: Roads/Water/Sewer Presentation (*Goodman*)

Director Good provided a briefing on the roads, water, and sewer programs with a focus on underlying infrastructure. He discussed goals, objectives and issues with the various programs.

3. PUBLIC PARTICIPATION

Mayor Bublak opened public participation and the following members of the public spoke:

**CITY OF TURLOCK
CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MARCH 28, 2023**

Milt Trieweiler
John Gebelein
Assemblyman Alanis
Karen Luellen
Jeff Cortinez
Javier Caltenco
Ryan Taylor
Ron Bridegroom
Mary Jackson
Mike Warda

With no further comment, Mayor Bublak closed public participation.

4. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE

Action: Motion waiving reading of all ordinances on the Agenda, except by title. Motioned by Councilmember Monez, seconded by Vice Mayor Franco, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

5. CONSENT CALENDAR

Consent Items 5D and 5F were pulled for separate consideration.

- A. Resolution 2023-071: Accepting Weekly Demands of March 9, 2023 in the amount of \$1,511,431.72 and of March 16, 2023 in the amount of \$1,593,659.52
- B. Motion: Accepting Minutes of the February 14, 2023 Regular Meeting of the City of Turlock City Council
- C. Resolution 2023-072: Awarding RFP No. 2022-030 and approving an agreement with Don Pedro Pump, Inc. in a form approved by the City Attorney, for pump repairs at the Turlock Regional Water Quality Control Facility, City well sites and Stanislaus Regional Water Authority Water Treatment Facility, for a period of three (3) years, with an option to extend the Agreement for one (1) additional three-year term, in an amount not to exceed \$250,000 annually, for a maximum total compensation not to exceed \$1,500,000 over the 6-year term of the Agreement, if all renewal periods are exercised, to be paid from fund 410-51-534.44110 "WQC Pump Maintenance" and fund 420-52-551.43550 "Well Pump Repair" (*Goodman*)
- D. This item was pulled for separate consideration
- E. Resolution 2023-073: Approving a Memorandum of Understanding (MOU) with Stanislaus County for City Project No. 14-79 "Golden State Blvd/Golf Road & Berkeley Ave Intersection Project" for City utility relocation in the estimated amount of \$53,000 to be paid from Fund 305 (Capital Facilities – Roadways) (*Schulze*)
- F. This item was pulled for separate consideration

**CITY OF TURLOCK
CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MARCH 28, 2023**

- G. Resolution 2023-074: Initiating proceedings for the formation of the Shergill Landscaping and Lighting Assessment District and the Street Maintenance Benefit Assessment Area, Development Project No. 23-012, 1037 S. Kilroy Road (APN 044-010-011), and directing the City Engineer to act as the Engineer of Work and produce an Engineer’s Report which details the annual costs to the development (*Schulze*)
- H. Resolution 2023-075: Accepting donations made to the City of Turlock Public Works Department from various donors from October 2021 through January 2023 in the amount of \$5,000 (monetary donations) in account number 270-61-635-415.37200_000 “Active Military Banner Donation General”, \$7,250 (monetary donations) in account number 110-61-622-002.35720 “Christmas Parade – Revenue”, \$2,788 (monetary donations) in account number 270-61-635-399.37200_000 “Donations General”, \$1,629.38 (monetary donations) in account number 269-60-614-380.37200_000 “Park – Donations General” and \$1,820 (monetary and in-kind donations) in account number 110-61-624-053.35720 “Turkey Trot – Revenue” to fund/aid a variety of Public Works Department programs, scholarships and activities (*Schulze*)

Action: Motion to approve the consent calendar, with the exception of Items 5D and 5F by Vice Mayor Franco, seconded by Councilmember Monez, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- D. Resolution 2023-XXX: Authorizing the City Manager to execute a Master Equity Lease Agreement, Maintenance Agreement, and take other actions as necessary with Enterprise Fleet Management (EFM), Inc. for the lease and replacement of vehicles for the SRWA Water Treatment Plant (SRWA WTP) operations, and authorize the City Manager to approve the lease of additional vehicles under the Master Equity Lease agreement based upon the funding appropriated in the annual budget each year in Fund 450 “SRWA Operations” (*Goodman*)

Councilmember Bixel expressed concerns regarding leasing vehicles as opposed to purchasing. Director Goodman responded to Councilmember Bixel and Vice Mayor Franco’s questions.

Mayor Bublak opened the item for public comment and the following members of the public spoke:

Ryan Taylor
Milt Trieweiler
Ron Puffer
Christian Zacherman

With no further comment, Mayor Bublak closed public comment.

Director Goodman responded to questions from the public and further discussed this item with the City Council.

**CITY OF TURLOCK
CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MARCH 28, 2023**

Action: *Motion* by Councilmember Monez to table the item until the next City Council meeting, seconded by Councilmember Bixel, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- F. Awarding RFP No. 22-001 and approving a Professional Services Agreement between the City of Turlock and Carollo Engineers, Inc. of Walnut Creek, California for development of the City of Turlock Water Master Plan, for an amount not-to-exceed \$340,000 (*Goodman*)

Mayor Bublak opened the item for public comment and the following members of the public spoke:

Milt Trieweiler

With no further comment, Mayor Bublak closed public comment.

Director Goodman responded to questions from the public and from the City Council.

Action: *Resolution 2023-076:* Awarding RFP No. 22-001 and approving a Professional Services Agreement between the City of Turlock and Carollo Engineers, Inc. of Walnut Creek, California for development of the City of Turlock Water Master Plan, for an amount not-to-exceed \$340,000 as motioned by Vice Mayor Franco, seconded by Councilmember Monez, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

6. FINAL READINGS

- A. Second and final reading of an Ordinance Amending the Zoning Map of the City of Turlock, California, attached to Title 9 of the Turlock Municipal Code [Rezone 2022-03 (2710 Geer Road)] (*Quintero*)

Mayor Bublak opened the item for public comment and no comments, closed the public comment.

Action: *Ordinance 1301-cs:* Amending the Zoning Map of the City of Turlock, California, attached to Title 9 of the Turlock Municipal Code [Rezone 2022-03 (2710 Geer Road)] as introduced by Vice Mayor Franco, seconded by Councilmember Bixel, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

7. PUBLIC HEARINGS

None

**CITY OF TURLOCK
CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MARCH 28, 2023**

8. ACTION ITEMS

A. Adopting a Cell Phone Stipend Policy Citywide (*Moreno*)

Director Moreno provided an overview of current City practices regarding cell phone usage and reviewed the proposed policy, discussed financial impacts and spoke about public records requests.

He responded to questions from the Council.

Mayor Bublak opened the item for public comment and the following members of the public spoke:

Ron Puffer

With no further comment, Mayor Bublak closed public comment.

Director Moreno responded to questions from the public and additional questions from the City Council.

Action: *Motion* by Vice Mayor Franco adopting a Cell Phone Stipend Policy Citywide, seconded by Councilmember Monez, and carried 3/2 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
No	No	Yes	Yes	Yes

C. *Item 8C was heard out of order, prior to Item 8B.* Approving a Professional Services Agreement, in a form approved by the City Attorney, with Willdan Energy Solutions for Design/Build Energy Services in an amount not to exceed \$65,000, to be paid from General Fund 110-10-106.43060 (33%), Wastewater Fund 410-51-534.51300 (34%) and Water Fund 420-52-551.51300 (33%) (*Goodman*)

Director Goodman provided a staff report regarding a request to have Willdan Energy Solutions conduct an investment grade audit of all City-owned facilities and infrastructure to determine ways the City can reduce energy consumption. He and Jason Boyd, Willdan Energy Solutions representative, provided answers to the City Council's questions.

Mayor Bublak opened the item for public comment and comment was received from the following individuals:

Milt Trieweiler
Mary Jackson

With no further comment, Mayor Bublak closed public comment.

Director Goodman responded to questions from the public.

**CITY OF TURLOCK
CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MARCH 28, 2023**

Action: Resolution 2023-078: Approving a Professional Services Agreement, in a form approved by the City Attorney, with Willdan Energy Solutions for Design/Build Energy Services in an amount not to exceed \$65,000, to be paid from General Fund 110-10-106.43060 (33%), Wastewater Fund 410-51-534.51300 (34%), and Water Fund 420-52-551.51300 (33%) as motioned by Councilmember Abram, seconded by Councilmember Bixel, and carried 4/1 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	No

- B. Approving the establishment an Information Technology Department, to include the appointment of an Information Technology Director (currently Information Technology Manager) by the City Manager, reclassification of the Information Technology Coordinator to Information Technology Manager, Information Technology Coordinator (vacant) to Information Technology Technician, Information Technology Analyst II (2) to Information Technology Analyst, Senior, and Information Technology Technician to Information Technology Analyst I, job description revisions, and amending the Management Salary Schedule effective April 1, 2023 (*Wilson*)

Deputy City Manager Eddy provided a staff report presentation on the establishment of an Information Technology Department, to include the appointment of a department director, the reclassification of various incumbents, job description revisions, and amending the Management Salary Schedule effective April 1, 2023.

With no questions from the City Council, Mayor Bublak opened the item for public comment. With no comments, Mayor Bublak closed the public comment period.

Action: Resolution 2023-077: Approving the establishment an Information Technology Department, to include the appointment of an Information Technology Director (currently Information Technology Manager) by the City Manager, reclassification of the Information Technology Coordinator to Information Technology Manager, Information Technology Coordinator (vacant) to Information Technology Technician, Information Technology Analyst II (2) to Information Technology Analyst, Senior, and Information Technology Technician to Information Technology Analyst I, job description revisions, and amending the Management Salary Schedule effective April 1, 2023 as motioned by Vice Mayor Franco, seconded by Councilmember Abram, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

9. CITY MANAGER REPORTS/UPDATES

- A. Monthly Department Reports (*Wilson*)

Department reports were included in the agenda packet for City Council review.

**CITY OF TURLOCK
CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MARCH 28, 2023**

Public Works Director Schulze provided an update on the lights at Pedretti Park and discussed various events that were coming up at the park. He also discussed the various youth events and programs offered by the City.

10. COUNCIL ITEMS FOR FUTURE CONSIDERATION

Vice Mayor Franco provided an update on the traffic light issue on Monte Vista. She requested staff provide additional updates on social media for traffic/street related issues.

Mayor Bublak agreed with Vice Mayor Franco and requested additional updates be uploaded to the City website. She also requested additional information regarding the “water crisis” that Governor Newsom spoke about. Lastly, she requested Finance Director Moreno to look at ways of applying money saved with the IT reorganization and applying it to improving communications in the next FY budget.

11. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS

Councilmember Abram also expressed a desire for improved communication, internally and externally. She explained her “no” vote for the cell phone policy and spoke about issues with excessive speeding in her district.

Councilmember Bixel thanked Chief Hedden for his report and his great leadership.

Vice Mayor Franco spoke about the Housing Funds report and requested the totals be added back into the report and for it to be included in the City Manager’s Monthly Report. She thanked everyone who is supporting little league.

Councilmember Monez asked about a homeless update. City Manager Wilson responded that one would be coming soon.

Mayor Bublak announced that one of the Police Department’s canine officers now has Kevlar. She thanked Turlock Scavenger for the work they do picking up excess garbage.

12. CLOSED SESSION

Mayor Bublak announced closed session was cancelled.

- A. Conference with Labor Negotiators - California Government Code §54957.6(a)
Agency Designated Representative: Deputy City Manager Sarah Eddy
Employee Organization: Turlock Management Association – Public Safety
Employee Organization: Turlock Firefighters Association – Local 2434


13. REPORTS FROM CLOSED SESSION

Mayor Bublak advised no reportable action was taken during closed session.

14. ADJOURNMENT

Mayor Bublak adjourned the regular meeting at 8:30 p.m.

Respectfully Submitted


Julie Christel, City Clerk